

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

Type of Meeting: Board

Date: Sept 22, 2021

Initials: Chair \_\_\_\_\_

Approved: FINAL

Recorded By: A. DeJong

Secretary \_\_\_\_\_

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**September 22, 2021, 7:00 p.m.**

Board Members Present at Call to Order:

Dan Hanson  
CHAIR

Jason Clarke  
VICE CHAIR

Vincent Tong  
BOARD SECRETARY AND  
TREASURER

Chris Burrows  
DIRECTOR

Ijeoma Ukiwe  
DIRECTOR

Michelle Smith  
DIRECTOR

Administration Present:

Dean Lindquist  
SUPERINTENDENT

Patti Dundas  
SECRETARY-TREASURER

Ted Zarowny  
PRINCIPAL

Members Present:

Kristie Derkson

Raena Schindel

Sarah-Jane Lovgren

Rhodora Delos Santos

Anita Sanderson

**1. Call to Order**

Chair Hanson called the virtual meeting to order at 7:01 p.m. and made opening remarks.

**2. Statement of Territorial Acknowledgment**

*The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

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**3. Adoption of Agenda**

*Motion 2021-09-22-01 Moved that the agenda for the Board Meeting of September 22, 2021 be adopted as presented.*

*Moved: Director Burrows  
Seconded: Director Smith  
Carried*

Director Ukiwe joined the meeting.

**4. Approval of Minutes**

**4.1 Minutes of June 16, 2021**

*Motion 2021-09-22-02 Moved that the Board Meeting minutes of June 16, 2021 be approved as presented.*

*Moved: Vice Chair Clarke  
Seconded: Board Secretary and Treasurer Tong  
Carried*

**4.2 Minutes of August 26, 2021**

*Motion 2021-09-22-03 Moved that the Special Board Meeting minutes of August 26, 2021 be approved as presented.*

*Moved: Director Smith  
Seconded: Director Burrows  
Carried*

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**4.3 Minutes of September 13, 2021**

*Motion 2021-09-22-04 Moved that the Special Board Meeting minutes of September 13, 2021 be approved as presented.*

*Moved: Director Ukiwe*

*Seconded: Vice Chair Clarke*

*Carried*

**5. Disclosure of Conflict of Interest:**

None

**6. Administration Reports**

**6.1 Principal's Report**

Principal Zarowny indicated that the start of the school year has gone well. Staff and students are happy to be back. Current enrollment is 429 students; for the first time, the school has two classes in each grade level. Extra curricular activities have started and students are very happy to be participating in those activities. Discussion followed.

**6.2 Secretary-Treasurer's Report**

**6.2.1 Update**

Secretary Dundas indicated that the interim audit was completed on August 30, 2021 and the full audit commenced on September 20, 2021. The Request for Quote (RFQ) process for the modular project is complete and applicants have been asked to submit a tender, as included in the agenda package.

**6.2.2 Auditor**

Secretary Dundas indicated that Yaremchuk & Annicchiarico were appointed as auditors for the 2020-21 school year and that we intend to ask for their re-appointment for the 2021-22 school year at the upcoming AGM, as included in the agenda package. The interim audit occurred on August 30, 2021 and the complete audit is currently underway.

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**6.3 Superintendent's Report**

Superintendent Lindquist spoke to the COVID-19 Re-entry Plan, the start of the school year and the *National Day for Truth and Reconciliation*, as included in the agenda package. Discussion followed.

**7. Board Reports**

**7.1 Board Chair's Report**

Chair Hanson indicated that the Board has been meeting regularly since the Board Retreat in mid-August.

**7.2 Committee Reports**

**Finance Committee**

No report.

**Policy Guidelines and Bylaws Committee**

Committee Chair Clarke is working on a draft work plan for the committee for the coming year.

**Survey Committee**

No report.

**Public Relations Committee**

Chair Hanson indicated that an update is being prepared to be sent to Minister Glubish and MLA Walker as follow up to the previous meeting.

**Personnel Committee**

A meeting is being organized for the near future.

**8. New Business**

**8.1 Board Elections and Fall Series of Meetings**

Superintendent Lindquist spoke to the upcoming Board elections and series of Fall meetings, as included in the agenda package. There are four Board of Director positions available for election. Nomination forms will be accepted until 4:00 p.m. on October 1, 2021. Discussion followed.

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**9. Board Work Plan**

**9.1 Draft Board Work Plan for 2021-22**

Superintendent presented and reviewed the draft Board Work Plan for 2021-22, as included the agenda package. Revisions and changes to the plan are highlighted in red. Discussion followed.

*Motion 2021-09-22-05      Moved that the draft Board Work Plan for 2021-22 be approved as presented.*

*Moved:      Director Smith*

*Seconded: Board Secretary and Treasurer Tong*

*Carried*

**10. The Association of Alberta Public Charter Schools (TAAPCS)**

Chair Hanson indicated that the AGM is scheduled for Saturday, October 23, 2021. Directors are invited and encouraged to attend. TAAPCS has hired a government relations firms to support the work of TAAPCS, particularly on messaging for key items such as facility concerns and SLS funding.

**11. Receipt of Reports**

*Motion 2021-09-22-06      Moved that all reports be received as presented during the meeting.*

*Moved:      Vice Chair Clarke*

*Seconded: Director Smith*

*Carried*

**12. Correspondence Sent**

12.1 Board Bulletin

**13. Correspondence Received**

13.1 EDC DM Email regarding School Year Plan Update

13.2 TAAPCS AGM

Chair Hanson invited guest attendees to make comments or ask questions. Brief discussion followed.

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**14. Adjournment**

Chair Hanson adjourned the meeting at 8:01 p.m.

*Next Board Meeting: October 6, 2021*