

New Horizons School Council Meeting Agenda

September 15, 2021
7:00 pm to 9:00 pm
Virtual Meeting

[JOIN](#) by computer (**Note: please disclose your first and last name**)

OR Join by phone: **780-392-9152**

Enter the access code: **2430 690 1305#**

*there is no attendee ID, just push: **#**

1. Call to order

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

4. Approval of Minutes

4.1 June 23, 2021

5. Reports

5.1 Chair's report

- Artist in Residence Grant was not awarded
- Shell Grant was not awarded

5.2 Principal's report

5.3 Financial Officer's report

- Note: 2021-22 Fund Allocation: FANHS approval pending

5.4 FANHS' report

5.5 Communication Officer's report – N/A

6. Motion to Accept Reports

7. New Business

7.1 Playground update

7.2 Fall School Event Planning and SC Outreach (strategies to increase parent involvement)

7.3 Staff funding requests (standing item); approvals would require FANHS' approval of the fund allocation

7.4 Emergent business

8. Future Business

8.1 Motion to approve yearly recurring expenses:

- Student incentives
- Recess equipment
- Kindergarten graduation

- Grade 9 graduation
- Forgotten lunch supplies

8.2 Election of a Communication Officer for 2021-22

9. Correspondence

10. Future Meeting Dates:

- October 13, 2021
- November 3, 2021
- December 1, 2021
- January 5, 2022
- February 2, 2022
- March 2, 2022
- April 6, 2022
- May 4, 2022
- June TBD

11. Adjournment

New Horizons School Council Meeting Minutes

June 23, 2021
7:00 pm to 9:00 pm
Webex Meeting

Attendees: Elizabeth Macve, Sandra Dargis, Sarah-Jane Lovgren, Sarah MacDonald, Ted Zarowny, Kristi Gigna, Andrea Watson, Sarah Litvenchuk, Erum Jafri

1. Call to order 7:05 pm

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

Approval of 2020 AGM minutes

MOTION: Sarah-Jane Lovgren moved to approve the minutes from the June 2020 Annual General Meeting. Seconded by Elizabeth Macve.

School Council Elections

Chair - Elizabeth Macve
Vice Chair- Sarah - Jane Lovgren
Finance Officer - Sandra Dargis
Communications Officer-
Secretary - Erum Jafri

The above executives volunteered to continue their appointments for the 2021/2022 school year, with the addition of Erum Jafri as Secretary.

MOTION: Elizabeth Macve moved that the above members remain in their executive positions and Erum Jafri will be joining in the Secretary position. Seconded by Sarah-Jane Lovgren. Motion Carried.

3. Adoption of Agenda

MOTION: Sarah-Jane Lovgren moved to adopt the Agenda as presented. Seconded by Elizabeth Macve. Motion Carried.

4. Approval of Minutes

May 5, 2020

MOTION: Sarah-Jane Lovgren moved to approve the Meeting Minutes from May 5, 2021. Seconded by Sarah MacDonald. Motion Carried.

6. Reports

- 5.1 Chair's report -- None
- 5.2 Principal's report -- See Attached
- 5.3 Financial Officer's report -- See Attached
- 5.4 FANHS' report -- None
- 5.5 Communication Officer's report -- None

MOTION: Sarah-Jane Lovgren moved to accept reports. Seconded by Elizabeth Macve. Motion Carried.

7. New Business

- 7.1 Playground committee update
- 7.2 2021-22 Fund Allocation: Draft

MOTION: Sarah-Jane Lovgren moved to approve up to \$8700 from School Enhancement/ Technology for purchase of chromebooks. Seconded by Sandra Dargis. Motion Carried.

MOTION: Sarah-Jane Lovgren moved to approve up to \$600 for junior high fun day activities from School Support/ Junior high Events. Seconded by Sandra Dargis. Motion Carried.

MOTION: Sandra Dargis moved to approve up to \$3000 from School Enhancement for funding the playground construction. Seconded by Elizabeth Macve. Motion Carried.

9. Correspondence

10. Future Meetings:

September 15, 2021 7-9pm

11. Adjournment 8:05 pm

New Horizons School Council Fund Allocation Summary

For the 2020/2021 School Year

September 15, 2021

	2020-2021 Allocation of Funds	Funds Disbursed	Unused Funds
School Support	\$ 8,500	\$ 3,015	\$ 5,485
Classroom Support	3,200	2,135	\$ 1,065
School Enhancement	54,700	54,332	\$ 368
Community Building / Parent Support	-	-	
School Council Administration	100	-	\$ 100
GRAND TOTAL:	\$ 66,500.00	\$ 59,482.74	\$ 7,017.26

New Horizons School Council Fund Allocation Detailed

For the 2020/2021 School Year as at: August 31, 2021

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	2020-2021 Allocation of Funds	Total Motioned	Disbursed to date	Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
School Support				
Clubs	\$ 500	\$ -	\$ -	Ex. LEGO Mindstorms purchase; Arts & Crafts; Science; Track & Field; Computer, Chess, Maker Carts
Sports & Well Being	500	\$ 250.00	\$ 21.60	Ex. Sports Day; School Teams; Mission Impossible; Track 'n Field Competition Day / Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches
Events	1,500	\$ 1,320.00	\$ 1,153.13	Ex. Christmas Play &/or Concert; Grade 9 Grad; Talent Show; Art Walk; Winter Carnival/Cabane a Sucre (Sugar Shack); Kinder Grad; Science Fair
Junior High Events	1,000	\$ 1,000.00	\$ 904.25	Trips, Junior high dances etc.
Staff Support	1,500	\$ -	\$ -	Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards
Academic Support	3,500	\$ 1,375.00	\$ 936.25	Ex. Artist in Residence, Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/Production; STEM; IB Programming Support
Total	8,500	\$ 3,945.00	\$ 3,015.23	
Classroom Support				
Recess Equipment	500	\$ 500.00	\$ 417.95	General Fund for the Entire School
Classroom Incentives	2,700	\$ 2,642.00	\$ 1,717.36	Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials) (\$6 per student allocated)
Total	3,200	\$ 3,142.00	\$ 2,135.31	
School Enhancement				
Sports Equipment	2,000			
Technology	8,700	\$ 8,700.00	\$ 8,700.00	*****Chromebooks from Casino funds
Major Projects	44,000	\$ 46,000.00	\$ 45,632.20	Playground
Total	54,700	\$ 54,700.00	\$ 54,332.20	
Community Building / Parent Support				
Guest Speakers				Guest Speakers
Team/Community Building				Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality				School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night
Total	-	\$ -	\$ -	
School Council Administration				
General Admin Expenses	50			
Babysitting	50	\$ -		
Total	100	\$ -	\$ -	
2				
GRAND TOTAL:	\$ 66,500	\$ 61,787.00	\$ 59,482.74	

**New Horizons School Council Fund Allocation
Summary - Amounts Approved in the Minutes
For the 2020/2021 School Year**

Row Labels	Sum of Amount
Classroom Support	3,142.00
Recess equipment	500.00
Student incentives	2,642.00
School Support	3,945.00
Events	1,320.00
Sports and wellbeing	250.00
Academic support	1,375.00
Staff support	-
Clubs	-
Jr. High Events	1,000.00
School Enhancement	54,700.00
Major projects	46,000.00
Equipment	8,700.00
Grand Total	61,787.00

New Horizons School Council Fund Allocation
Amounts Approved in the Minutes
For the 2020/2021 School Year

Date Motioned	Fund	Subcategory	Description	Amount
Sep-11-20	Classroom Support	Student incentives	\$6 per student	2,642.00
Sep-11-20	Classroom Support	Recess equipment	Total for School	500.00
Sep-11-20	School Support	Events	Grade 9 Grad	500.00
Sep-11-20	School Support	Events	Kindergarten Grad	200.00
Sep-11-20	School Support	Sports and wellbeing	Forgotten Lunches	250.00
Nov-4-20	School Enhancement	Major projects	Drainage report	6,000.00
Nov-4-20	School Support	Events	Christmas Concert	350.00
Dec-2-20	School Support	Events	Magic Show	270.00
Feb-3-21	School Support	Jr. High Events	GSA	200.00
Apr-7-21	School Support	Jr. High Events	Grade 9 Grad	200.00
Apr-14-21	School Enhancement	Major projects	Playground	37,000.00
Apr-14-21	School Support	Academic support	Mental health session	375.00
May-4-21	School Support	Academic support	Year-end events	1,000.00
Jun-23-21	School Enhancement	Equipment	Chromebooks	8,700.00
Jun-23-21	School support	Jr. High Events	Jr High Fun Day	600.00
Jun-23-21	School Enhancement	Major projects	Playground	3,000.00
				<u>61,787.00</u>

New Horizons School Council Fund Allocation
Summary - Amounts disbursed
For the 2020/2021 School Year

Row Labels	Sum of Amount
Classroom Support	2,156.91
Student incentives	1,717.36
Recess equipment	417.95
Sports and wellbeing	21.60
School support	2,993.63
Jr. High Events	904.25
Academic support	936.25
Events	1,153.13
School Enhancement	54,332.20
Major projects	45,632.20
Equipment	8,700.00
Grand Total	59,482.74

New Horizons School Council Fund Allocation**Amounts Disbursed****For the 2020/2021 School Year**

Date Approved	Paid to	Fund	Subcategory	Description	Amount
Nov-1-20	New Horizons School	Classroom Support	Recess equipment	Recess equipment	20.32
Nov-1-20	Alison Joly	Classroom Support	Student incentives	Student incentives	56.03
Nov-1-20	Andrea Watson	Classroom Support	Student incentives	Student incentives	75.92
Nov-30-20	New Horizons School	Classroom Support	Recess equipment	Recess equipment	357.20
Dec-15-20	Amanda Panas	Classroom Support	Student incentives	Student incentives	70.95
Dec-15-20	Shayel MacKinnon	Classroom Support	Student incentives	Student incentives	111.53
Dec-15-20	Faye Freeman	Classroom Support	Student incentives	Student incentives	128.21
Dec-21-20	New Horizons School	Classroom Support	Student incentives	Student incentives	15.23
Feb-24-21	Janice Dinell	Classroom Support	Student incentives	Student incentives	49.40
Feb-24-21	New Horizons School	Classroom Support	Sports and wellbeing	Forgotten lunches	21.60
Apr-7-21	Shayel MacKinnon	Classroom Support	Student incentives	Student incentives	26.47
Apr-7-21	Marisa Araujo	School support	Jr. High Events	GSA	60.74
Apr-7-21	Andrea Watson	Classroom Support	Student incentives	Student incentives	42.26
Apr-7-21	Amanda Panas	Classroom Support	Student incentives	Student incentives	73.77
Apr-19-21	New Horizons School	School support	Events	Magic show	259.08
May-4-21	New Horizons School	School Support	Academic support	Mental health session	375.00
May-4-21	New Horizons School	School	Major projects	Drainage report	3,632.20
		Enhancement			
Jun-15-21	Marisa Araujo	School Support	Jr. High Events	Year-end event	128.47
Jun-15-21	Allison Joly	Classroom Support	Student incentives	Student incentives	62.46
Jun-15-21	Anika Kooger	Classroom Support	Student incentives	Student incentives	120.00
Jun-9-21	Michelle Stephens	School Support	Events	Kinder Grad	189.93
Jun-9-21	Michelle Stephens	Classroom Support	Student incentives	Student incentives	192.97
Jun-9-21	Michelle Stephens	Classroom Support	Recess equipment	Recess equipment	40.43
Jun-9-21	Marisa Araujo	School support	Jr. High Events	GSA	129.06
Jun-17-21	Allison Joly	Classroom Support	Student incentives	Student incentives	34.61
Jun-21-21	Kandance Graham	School Support	Events	Grade 9 Grad	704.12
Jun-21-21	Kandance Graham	Classroom Support	Student incentives	Music and French	300.00
Jun-21-21	New Horizons School	School Support	Academic support	5 spike ball sets	466.85
Jun-22-21	New Horizons School	School	Equipment	Chrome Books	8,700.00
		Enhancement			
Jun-23-21	Ted Zarowny	School support	Academic support	Philly Bars	94.40
Jun-23-21	Brian Loehr	School Support	Jr. High Events	Obstacle course	562.82

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Jun-23-21	Cindy Clark	School Support	Jr. High Events	Year-end event	23.16
Jun-23-21	Kim Fehr	Classroom Support	Student incentives	Student incentives	118.60
Jun-25-21	Anne Servold	Classroom Support	Student incentives	Student incentives	83.21
Jun-25-21	Faye Freeman	Classroom Support	Student incentives	Student incentives	44.96
Jun-25-21	Debbie Wain	Classroom Support	Student incentives	Student incentives	110.78
Jun-29-21	New Horizons School	School Enhancement	Major Projects	Playground	42,000.00
					<hr/> 59,482.74 <hr/>

**Draft New Horizons School Council Fund Allocation
Detailed**

For the 2021/2022 School Year as at: May 12, 2021

Schedule A Page:1

	2021-2022 Allocation of Funds	Total Motioned	Disbursed to date	Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
School Support				
Clubs	\$ 500			Ex. LEGO Mindstorms purchase; Arts & Crafts; Science; Track & Field; Computer, Chess, Maker Carts
Sports & Well Being	500			Ex. Sports Day; School Teams; Mission Impossible; Track 'n Field Competition Day / Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches
Events	2,000			Ex. Christmas Play &/or Concert; Grade 9 Grad; Talent Show; Art Walk; Winter Carnival/Cabane a Sucre (Sugar Shack); Kinder Grad; Science Fair
Junior High Events	1,000			Trips, Junior high dances etc.
Staff Support	1,500			Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards
Academic Support	3,500			Ex. Artist in Residence, Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/Production; STEM; IB Programming Support
Total	9,000	\$ -	\$ -	
Classroom Support				
Recess Equipment	1,000			General Fund for the Entire School
Classroom Incentives	2,800			Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials) (\$6 per student allocated)
Total	3,800	\$ -	\$ -	
School Enhancement				
Sports Equipment	-			
Technology	-			
Major Projects	-			Playground
Total	-	\$ -	\$ -	
Community Building / Parent Support				
Guest Speakers	500			Guest Speakers
Team/Community Building	500			Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality				School Based Celebrations; Festival of Trees, Science Fair (after hours); Parent Orientation Night
Total	1,000	\$ -	\$ -	
School Council Administration				
General Admin Expenses	50			
Babysitting	50	\$ -		
Total	100	\$ -	\$ -	
1				
GRAND TOTAL:	\$ 13,900	\$ -	\$ -	