



Board Meeting

Agenda Package

September 22, 2021

☞ *New Horizons Charter School Society* ☞

AGENDA**Type of Meeting:** Board**Date:** September 22, 2021**Page:**1 of 2**"TOWARDS NEW HORIZONS":** *Is it in the best interest of our students? Does it support excellence?*

**NEW HORIZONS CHARTER SCHOOL SOCIETY
BOARD OF DIRECTORS' MEETING
SEPTEMBER 22, 2021**

AGENDA

Vision: New Horizons School will enable gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional support for each student.

1. **Call to Order** D. Hanson 7:00 pm
2. **Statement of Territorial Acknowledgment** D. Hanson 7:01 pm

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.
3. **Adoption of Agenda** D. Hanson 7:02 pm
4. **Approval of Minutes** D. Hanson 7:04 pm
 - 4.1 June 16, 2021 – attachment
 - 4.2 August 26, 2021 (Special Board Meeting) – attachment
 - 4.3 September 13, 2021 (Special Board Meeting) - attachment
5. **Disclosure of Conflict of Interest** D. Hanson 7:03 pm
6. **Administration Reports** 7:05 pm
 - 6.1 Principal's Report – T. Zarowny
 - 6.2 Secretary Treasurer's Report – attachment P. Dundas
 - 6.2.1 Update
 - 6.2.2 Auditor
 - 6.3 Superintendent's Report – attachment D. Lindquist
7. **Board Reports** 7:15 pm
 - 7.1 Board Chair's Report D. Hanson
 - 7.2 Committee Reports D. Hanson
8. **New Business** 7:20 pm

AGENDA**Type of Meeting:** Board**Date:** September 22, 2021**Page:**2 of 2

<i>"TOWARDS NEW HORIZONS":</i>	<i>Is it in the best interest of our students?</i>	<i>Does it support excellence?</i>
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- | | | | |
|------|---|--------------|---------|
| 8.1 | Board Elections and Fall Series of Board and Society Meetings | D. Lindquist | |
| 9. | Board Work Plan | | 8:10 pm |
| 9.1 | Draft Board Work Plan 2021-22 – attachment | D. Hanson | |
| 10. | The Association of Alberta Public Charter Schools | D. Hanson | 8:15 pm |
| 11. | Receipt of Reports | D. Hanson | 8:20 pm |
| 12. | Correspondence Sent | D. Hanson | 8:21 pm |
| 12.1 | Board Bulletin | | |
| 13. | Correspondence Received | D. Hanson | 8:22 pm |
| 13.1 | School Year Plan Update – email from EDC DM | | |
| 13.2 | TAAPCS AGM – email from TAAPCS Exec. Director | | |
| 14. | In Camera | D. Hanson | 8:27 pm |
| 15. | Adjournment | D. Hanson | 8:40 pm |

Next Board Meeting – October 6, 2021

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: June 16, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

June 16, 2021, 7:00 p.m.

Board Members Present at Call to Order:

Dan Hanson
CHAIR

Vincent Tong
BOARD SECRETARY AND
TREASURER

Ijeoma Ukiwe
DIRECTOR

Shaun Guthrie
DIRECTOR

Michelle Smith
DIRECTOR

Administration Present:

Dean Lindquist
SUPERINTENDENT

Patti Dundas
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

Members Present:

Sarah-Jane Lovgren

Elizabeth Macve

Mable Chan-Simons

1. Call to Order

Chair Hanson called the virtual meeting to order at 7:01 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion 2021-06-16-01

Moved that the agenda for the Board Meeting of June 16, 2021 be adopted as amended.

*Moved: Director Smith
Seconded: Director Guthrie
Carried*

4. Disclosure of Conflict of Interest:

None

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: June 16, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

5. Approval of Minutes

5.1 Minutes of May 19, 2021

Motion 2021-06-16-02 Moved that the Board Meeting minutes of May 19, 2021 be approved as presented.

Moved: Director Guthrie

Seconded: Director Smith

Carried

6. Administration Reports

6.1 Principal's Report

Principal Zarowny indicated that the staff and students are discussing and addressing diversity and inclusiveness as a result of the recent national news focus on the Islamic community. The playground construction is set to begin on July 19, 2021. Thank you to FANHS, School Council and the NHS parent community for their work towards raising the funds towards its construction and completion.

Principal Zarowny noted some of the differences and challenges that the pandemic created throughout the past school year. He acknowledged that it has been a stressful and exhausting year and expressed thanks and appreciation to the entire staff, parent community, administration and Board members for the support expressed and received throughout the year.

6.2 Superintendent's Report

Superintendent Lindquist spoke to the COVID-19 Re-entry Plan, the Board of Directors Governance Orientation Session and the AB Ed K-3 Reading Screening Tools Update, as included in the agenda package. Discussion followed.

Principal Zarowny joined the meeting. The meeting moved back to item 6.1 for the Principal's Report.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: June 16, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

7. Board Reports

7.1 Board Chair's Report

Chair Hanson indicated that the meeting with Minister Glubish and MLA Walker was very productive. There was discussion on the successes of NHS as well as the space and funding challenges that the school is facing. An information package will be forwarded to Minister Glubish and MLA Walker with more detailed information for further discussion at a government level. Chair Hanson thanked the Board for all of the work and effort over the past year.

7.2 Finance Committee Report

Committee Chair Tong indicated that the committee met and discussed the Quarterly Financial Report for the period ended May 31, 2021. Overall, spending to date is mostly on target and the budget is on track with prior projections. Secretary Treasurer Dundas shared the budget summary and invited questions.

Motion 2021-06-16-03 Moved that the Board receive the Quarterly Financial Report for the period ended May 31, 2021 as information.

*Moved: Board Secretary and Treasurer Tong
Seconded: Director Ukiwe
Carried*

7.3 Other Committee Reports

Policy Guidelines and Bylaws Committee

No report.

Survey Committee

No report.

Public Relations

No report.

Personnel

No report.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: June 16, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

8. New Business

8.1 Quarterly Financial Report

Discussed during item 7.1.

8.2 Modular Approval

Secretary Dundas indicated that NHCSS received approval for two additional modular classrooms, as included in the agenda package. The prep sheets have been completed and submitted and formal approval has been received from Alberta Education. Plans are underway to begin the tender process. The timeline is not yet confirmed but is estimated for spring of 2022 at the earliest. Discussion followed.

8.3 NHCSS SGM Date for Elections

Superintendent Lindquist spoke to the requirement to set a date for the NHCSS SGM for elections, as included in the agenda package.

Motion 2021-06-16-04 Moved that the Board set the date for the NHCSS SGM for Wednesday, October 6, 2021 at 7:00 p.m.

*Moved: Director Guthrie
Seconded: Director Smith
Carried*

8.4 September 2021 Board Meeting Date

Superintendent Lindquist spoke to the requirement to set a date for the September 2021 Board Meeting, as included in the agenda package. The Board reached consensus to hold the meeting on Wednesday, September 22, 2021 at 7:00 p.m.

8.5 Summer Housekeeping Retreat Date

Superintendent Lindquist spoke to the requirement to set a date for the Summer Housekeeping Retreat, as included in the agenda package. Discussion followed. The Board reached consensus to hold the Retreat in person at the school on Saturday, August 21, 2021 from 9:00 a.m. to 3:00 p.m.

8.6 Revised Fee Schedule 2021-22

Superintendent Lindquist spoke to proposed Fee Schedule 2021-22, as included in the agenda package. The fee amount for Kanga pouches is revised to \$10 each from the noted \$5.50 and there is an additional item of Kindercooking for \$10 per student. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: June 16, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

Motion 2021-06-16-05 Moved that the Board approve the proposed Fee Schedule 2021-22 as presented.

Moved: Director Smith

Seconded: Director Ukiwe

Carried

8.7 AEP Updated

Superintendent Lindquist indicated that the Annual Education Plan required an update due to the modular classroom approval, as distributed with the agenda package. Discussion followed.

8.8 FANHS Report

No report. The agenda item will be deferred to the September 22, 2021 Board meeting.

8.9 School Council Update

School Council Chair Elizabeth Macve provided a School Council Update to the Board on the events and initiatives that School Council has participated in and/or financially supported over the past year.

9. Board Work Plan

The Board reviewed the Work Plan for 2020-21, as included the agenda package. Discussion followed. There was Board consensus to include the FANHS report in September, 2021 and to move approval of the Annual Education Plan from April to May of 2022.

10. The Association of Alberta Public Charter Schools (TAAPCS)

Chair Hanson indicated that another meeting is scheduled in June prior to a summer break.

11. Receipt of Reports

Motion 2021-06-16-06 Moved that all reports be received as presented during the meeting.

Moved: Director Guthrie

Seconded: Director Smith

Carried

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: June 16, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

12. Correspondence Sent

12.1 Letter of Invitation to Minister Glubish

12.2 Letter of Invitation to MLA Walker

13. Correspondence Received

13.1 EDC DM Flags at Half Mast for Children's Remains Found at Kamloops Residential School

13.2 EDC Minister Intervention Funding to Address COVID-19 Learning Disruptions

13.3 EDC Minister Child and Youth Well-Being Review

13.4 EDC Minister Budget Submission Extension

13.5 EDC DM Critical Worker Benefit Program Expansion

13.6 EDC DM Vaccinations

13.7 EDC DM COVID-19 Open for Summer – Graduation Ceremonies

13.8 TAAPCS PSBAA Research Report

Chair Hanson invited guest attendees to make comments or ask questions. Brief discussion followed.

14. Motion to Move In Camera

Motion 2021-06-16-07 Moved that the meeting move in camera at 8:31 p.m.

Moved: Director Guthrie

Seconded: Board Secretary and Treasurer Tong

Carried

Motion to Move Out of Camera:

Motion 2021-06-16-08 Moved that the meeting move out of camera at 8:37 p.m.

Moved: Director Ukiwe

Seconded: Board Secretary and Treasurer Tong

Carried

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: June 16, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

15. New Business (con't)

15.1 Matters Arising from In Camera Meeting

Motion 2021-06-16-09

Moved that the Board of Directors ratify the employment contract for the following:

- *Employee #0320 Substitute Teacher*
- *Employee #0321 Substitute Teacher*
- *Employee #0307 Temporary Teaching Contract*
- *Employee #0298 Probationary Teaching Contract*
- *Employee #0309 Continuous Teaching Contract*

Moved: Director Guthrie

Seconded: Board Secretary and Treasurer Tong

Carried

16. Adjournment

Chair Hanson adjourned the meeting at 8:44 p.m.

Next Board Meeting: September 22, 2021

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: August 26, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

August 26, 2021, 7:00 p.m.

Board Members Present at Call to Order:

Dan Hanson
CHAIR

Jason Clarke
VICE CHAIR

Vincent Tong
BOARD SECRETARY AND
TREASURER

Shaun Guthrie
DIRECTOR

Michelle Smith
DIRECTOR

Chris Burrows
DIRECTOR

Ijeoma Ukiwe
DIRECTOR

Administration Present:

Dean Lindquist
SUPERINTENDENT

Patti Dundas
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

Members Present:

Andrea Andrews
Chyanne Cautley
Stacy Daciuk
Kristi Gignac
Lindsey Kraemer
Cheryl Mather
Shari Morin
Jinal Patel
Trisha Semotiuk
Hayley Tarnasky
Ebony Wylie
Chad Irving

Michelle Black
Danielle Clark
Andrea Emberley
Perry Grewal
Gail Lacey
Isaac Matichuk
Carolyn Neufeld
Zana Radisavljevic
Jennifer Sinn
Lisa Tose
Courteney Robson

Amanda Bullion
Scott Crosbie
Cristina Fabella
Emily Holden
Elizabeth Macve
Cassandra Matichuk
Meghan Oxley
Shaylene Russell
Sheri Sutendra
Laura Way-Olenek
Ndidi Olagunju

1. Call to Order

Chair Hanson called the virtual meeting to order at 9:01 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: August 26, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion 2021-08-26-01 Moved that the agenda for the Board Meeting of August 26, 2021 be adopted as amended.

*Moved: Director Smith
Seconded: Director Ukiwe
Carried*

4. Disclosure of Conflict of Interest:
None

5. New Business

5.1 2021-22 Re-Entry Plan

Superintendent Lindquist briefly summarized the virtual parent sessions held on August 23, August 24 and August 26, 2021. Many parents participated in each of the sessions sharing comments and concerns regarding the Re-Entry Plan for 2021-22.

Current recommendations from the World Health Organization regarding use of masks were summarized.

Superintendent Lindquist presented recommendations on the 2021-22 Re-Entry Plan, based on the previous draft version and feedback received from the parent sessions held on August 23, August 24 and August 26, 2021. Discussion followed.

Motion 2021-08-26-02 Moved that the 2021-22 Re-entry Plan be adopted as presented.

*Moved: Director Burrows
Seconded: Board Secretary and Treasurer Tong*

Discussion followed with an amendment to the proposed plan as indicated in Motion 2021-08-26-03.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: August 26, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

Motion 2021-08-26-03 Moved that the 2021-22 Re-Entry Plan be amended and the word "or" be removed in section 1a.

*Moved: Vice Chair Clarke
Seconded: Director Smith
Carried*

Motion 2021-08-26-04 Moved that the 2021-22 Re-entry Plan be adopted as presented and amended in motion 2021-08-26-03.

*Moved: Director Burrows
Seconded: Board Secretary and Treasurer Tong
Carried*

Chair Hanson invited guest attendees to make comments or ask questions. Brief discussion followed.

6. Adjournment

Chair Hanson adjourned the meeting at 10:24 p.m.

Next Board Meeting: September 22, 2021

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: September 13, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

September 13, 2021, 7:00 p.m.

Board Members Present at Call to Order:

Dan Hanson
CHAIR

Jason Clarke
VICE CHAIR

Vincent Tong
BOARD SECRETARY AND
TREASURER

Shaun Guthrie
DIRECTOR

Michelle Smith
DIRECTOR

Chris Burrows
DIRECTOR

Ijeoma Ukiwe
DIRECTOR

Administration Present:

Dean Lindquist
SUPERINTENDENT

Patti Dundas
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

Members Present:

Jeffrey Blanchard

Mable Chan-Simons

Cheryl Court

Kristie Derkson

Cristina Fabella

April Gervais

Christa Matichuk

Elizabeth Macve

Robin Sanderson

Laureen Willms

Miriam Stipanivic

Parbeer Grewal

1. Call to Order

Chair Hanson called the virtual meeting to order at 7:01 p.m. and made opening remarks, summarizing meeting and voting procedures.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: September 13, 2021

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

3. Adoption of Agenda

Motion 2021-09-13-01 Moved that the agenda for the Board Meeting of September 13, 2021 be adopted as amended.

*Moved: Director Guthrie
Seconded: Board Secretary and Treasurer Tong
Carried*

4. Disclosure of Conflict of Interest:

None

5. New Business

5.1 Truth and Reconciliation Day

Superintendent Lindquist briefly summarized the *National Day for Truth and Reconciliation* being recognized on September 30, 2021, as included in the agenda package. Many neighboring local districts, including EIPS and EICS, are acknowledging the date as a school closure day. NHS will not have access to bussing on that day. Discussion followed. Principal Zarowny indicated that the school is planning a virtual assembly and classroom activities during the week to recognize Truth and Reconciliation Day.

Motion 2021-09-13-02 Moved that the Board approve amending the school calendar to include September 30, 2021 as a non-operational day and that total instructional days be reduced to 959.58 hours for the 2021-22 school year.

*Moved: Director Burrows
Seconded: Board Secretary and Treasurer Tong
Carried*

Chair Hanson invited guest attendees to make comments or ask questions. Brief discussion followed.

6. Adjournment

Chair Hanson adjourned the meeting at 7:30 p.m.

Next Board Meeting: September 22, 2021



Patti Dundas
Secretary Treasurer
Phone: 780-416-2353
Email:
pdundas@newhorizons.ca

MEMORANDUM

September 22, 2021

To: Board of Directors

From: Patti Dundas – Secretary Treasurer

Subject: Auditor

Background:

At the Fall 2020 AGM we appointed Rob Rizzo from Yaremchuk & Annicchiarico as our auditors for the 2020-21 school year.

We will ask to appoint them for the 2021-22 school year at the Fall 2021 AGM.

Recommendation:

The following recommendation:

- That the Board of Directors accept this as information.

Patti Dundas – Secretary Treasurer



Patti Dundas
Secretary Treasurer
Phone: 780-416-2353
Email:
pdundas@newhorizons.ca

MEMORANDUM

September 22, 2021

To: Board of Directors
From: Patti Dundas – Secretary Treasurer
Subject: Update

Background:

Our interim audit was completed on August 30, 2021.

Our audit began Monday, September 20, 2021.

Modular Project – RFQ have been completed. Both companies have been asked to submit a tender.

Recommendations:

It is recommended that the Board accept this as information.

Patti Dundas – Secretary Treasurer

MEMORANDUM

September 13, 2021

To: Board of Directors

From: Dean Lindquist - Superintendent

Re: Superintendent's Report

Background:

NHS Re-entry Plan

Overall the NHS 2021-22 re-entry plan is running smoothly. Some concerns have been expressed about children's mental health. Administration has worked closely with some parents in supporting the learning and social-emotional needs of children.

As identified in the 2021-22 NHS re-entry plan, we continue to regularly monitor the plan for any issues and whether it is effective. To date, two potential issues have arisen:

1. The NHS Re-entry Plan requires individuals identified as close contact to isolate for 14 days. In a recent news article (<https://edmonton.ctvnews.ca/covid-19-outbreak-declared-at-sherwood-park-elementary-school-1.5579045>) it cites a letter from AHS indicated that close contacts do not have to isolate. This may be an issue in the future.

As Superintendent I recommend that we continue enforcing this part of the plan. At NHS we have immune-compromised students and staff. Furthermore, there remains a high infection rate.

As of September 9, vaccination rates are:

- 5,634,146 doses of COVID-19 vaccine have been administered in Alberta
- 78.9 percent of 12+ population has received at least one dose (67.2% total population)
- 70.9 percent of 12+ population fully vaccinated (60.3% total population)

More information is available on the following websites:

- <https://www.alberta.ca/stats/covid-19-alberta-statistics.htm#vaccinations>

As of September 9, infection rates are 11.65% (seven-day average) with a current infection rate above 16,000.

2. The other potential challenge with the plan is the establishment of cohorts by classroom versus grade level. The board will be asked to re-consider changing the plan to grade level cohorts once



Dean Lindquist

Superintendent

Phone: 780-416-2353

Email: dlindquist@newhorizons.ca

infection rates decline and vaccination rates increase.

The rationale for this potential change in the future is that many students wish to play at recess and noon hours with their friends who are in the other grade level classroom.

As such recommended changes to the plan may come forward once infection rates decline and vaccine rates increase.

School Year

The school year is off to a busy and successful start due to the hard work of Principal Zarowny, Vice-Principal Vigfusson and school staff. Enrollment numbers will be provided by Principal Zarowny.

Certainly COVID-19 is providing a challenge to students, parents, and staff. However, the school administration are actively working to mitigate any new issues arising from the pandemic.

The National Day for Truth and Reconciliation

Following the September 13, 2021 Special Board meeting a Board Bulletin was sent out to all parents and staff.

Principal Zarowny and the school staff have a well planned week of activities to support student learning about this important day.

Sincerely,

Dean Lindquist



Dean Lindquist
Superintendent
Phone: 780-416-2353
Email: dlindquist@newhorizons.ca

MEMORANDUM

September 7, 2021

To: Board of Directors
From: Dean Lindquist - Superintendent
Re: Board Composition - Board Elections

Background:

Attached is information regarding the series of fall meetings of the New Horizons Charter School Society and of the Board of Directors, as required by the bylaws of the Society.

The Board is also advised of the status of the current members of the Board of Directors:

1. Elected on October 7, 2020 for a two-year term (term expires in October 2022)
 - Jason Clarke
 - Dan Hanson
 - Vincent Tong
2. Elected on October 9, 2019 for a two year term (term expires in October 2021)
 - Christopher Burrows
 - Ijeoma Ukiwe
 - Nicole Pasemko (ceased being a director on April 22, 2020)
3. Appointed as per Society Bylaws
 - Michelle Smith – Appointed December 2020, appointment expires October 2021 SGM
 - Shaun Guthrie – Appointed April 2021, appointment expires October 2021 SGM

There is a need to elect four directors at the Special General Meeting of the NHCS Society, scheduled for October 6, 2021.

Nomination deadline for receiving nominations is 4:00 pm October 1. A report on the number of nominations received will be provided at the meeting.

Sincerely,

Dean Lindquist

Attachments



Dean Lindquist
Superintendent
Phone: 780-416-2353
Email: dlindquist@newhorizons.ca

MEMORANDUM

Date: September 14, 2021

To: Board of Directors

From: Dean Lindquist - Superintendent

Re: Draft 2021-22 Board Work Plan

Background:

Attached is the draft Board Work Plan for 2021-22. The Board is asked to review the draft document and either approve it or provide feedback for changes prior to adoption. Please note that recommended changes are in "red font".

As the Board Work Plan provides direction to the board and administration for work flow, it is strongly recommended that the board approve the work plan at this meeting.

Implications:

The board may adopt the work plan through resolution and has the ability to make changes to the work plan throughout the school year.

Recommendations:

It is recommended that the Board approve the 2021-22 Board Work Plan as proposed.

A handwritten signature in blue ink, appearing to read "Dean Lindquist", is written over a faint circular stamp.

Dean Lindquist



Board of Directors – Work Plan for 2020-21

September	<ul style="list-style-type: none"> Adopt Board Work Plan for 2021-22 Set date for October Board meeting Receive report on provincial achievement test results (closed meeting) Re-entry Plan Update 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
October	<ul style="list-style-type: none"> Complete Board Organizational Actions <ul style="list-style-type: none"> Conduct Special General Meeting; hold Board elections Elect Board executive officers (must be within one week of SGM) Select members for Board standing committees Set dates for Board meetings (motion required) Notify Service Alberta of change in executive officers Identify Board signing authorities Sign Board Member Code of Conduct – Policy #101 Receive Accountability Pillar Results Report for October 2021 (Note: no PAT's written in 2020-21) Attend TAAPCS Annual General Meeting Receive enrolment report for September 30, 2021 Conduct initial orientation session for new Board members Submit request to Alberta Education for modular classrooms Set date for NHCS Society Annual General Meeting Create Task Force to investigate establishment of New Horizons High School Program (as per Education Plan) Re-entry Plan Update 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
November	<ul style="list-style-type: none"> Conduct AGM of NHCS Society Approve final Three Year Education Plan 2020-2021 to 2022-23 Approve revised budget for 2021-22 Approve Annual Education Results Report 2020-21 Approve Audited Financial Statement Year Ending Aug 31/21 Receive Report #1 from School Council Determine priorities, possible date for Stakeholder Forum Re-entry Plan Update 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
December	<ul style="list-style-type: none"> Set date for March Board Planning Retreat Receive Counsellor's Report #1 for 2021-22 School Year Re-entry Plan Update 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
January	<ul style="list-style-type: none"> Receive Quarterly Financial Report for Sep - Nov 2021 Review Policy 210 and associated Student Code of Conduct Approve school calendar for 2022-23 in principle Stakeholder Forum – Gather input on possible Education Plan priorities Re-entry Plan Update 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Board Annual Work Plan – Draft September 22, 2021
Recommended addition –Change recommendations are in red

		<input type="checkbox"/>
February	<ul style="list-style-type: none"> Provide final approval of school calendar for 2022-23 Prepare breakfast for school staff Receive mid-year progress report on Three-Year Education Plan 2021-24 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
March	<ul style="list-style-type: none"> Board Retreat – Identify priorities for upcoming Education Plan Approve Three-Year Capital Plan for 2022-23 to 2024-25 Administer Board-developed Stakeholder Survey Re-entry Plan Update 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
April	<ul style="list-style-type: none"> Receive Quarterly Financial Report for Dec 2021 – Feb 2022 Re-entry Plan Update 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
May	<ul style="list-style-type: none"> Provide approval to Education Plan 2021-22 to 2022-23 Attend TAAPCS Spring General Meeting Approve Budget for 2022-23 Receive Accountability Pillar Results Report for May 2021 Receive Board-developed stakeholder survey results Consider salary adjustment for support staff, senior administration Receive report from FANHS Re-entry Plan Update Receive Counsellor's Report #2 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
June	<ul style="list-style-type: none"> Assess Board Work Plan progress for 2021-22 Receive Quarterly Financial Report for Mar – May 2022 Schedule SGM of NHCS Society (requires 21 days' notice; must be on or before Oct 10) Schedule September 2022 Board meeting Set date for Summer Board Housekeeping Retreat Receive Report #2 from School Council Re-entry Plan Update 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Ongoing	<ul style="list-style-type: none"> Consider proposals for new or amended Board policies Receive recommendations from Board committees 	<input type="checkbox"/> <input type="checkbox"/>
Annually	<ul style="list-style-type: none"> Negotiate collective agreement with ATA (as needed) 	<input type="checkbox"/> <input type="checkbox"/>
As Needed	<ul style="list-style-type: none"> Meet with: <ul style="list-style-type: none"> County Council MLAs 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

**Dan Hanson**

Board Chair

Phone: 780-416-2353

Email: dhanson@newhorizons.ca

Board Bulletin**September 14, 2021**

Published periodically by the Board of Directors of New Horizons Charter School, the Board Bulletin is intended to provide information, enhance communication, and encourage interest in Board-related matters.

National Day for Truth and Reconciliation

The National Day for Truth and Reconciliation was officially created on June 3 this year, when Bill C-5 was passed by both houses of Parliament. The day is to commemorate the tragic legacy of residential schools and to honor the survivors, their families, and communities from across Canada.

At a special public meeting on September 13, 2021, the New Horizons Charter School Board of Directors unanimously passed a motion to amend the 2021-2022 school calendar to officially mark the National Day for Truth and Reconciliation across the division with a school closure day on September 30, 2021.

During the week of September 27 to October 1, 2021, New Horizons School will plan multiple activities providing students the opportunity to learn more about residential schools, about its impact on Indigenous lives, and what truth and reconciliation means. Orange Shirt Day, traditionally held on September 30, will be recognized on September 29 this year due to our school being closed on September 30. The week will begin with a virtual assembly and will culminate with an assembly on October 1, again held virtually with students participating from their classrooms.

A good article with more information about this day can be found at <https://harrisco.com/national-day-for-truth-and-reconciliation/>.

If you have any questions regarding how the school will be programming for The National Day for Truth and Reconciliation, please contact the school.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dan Hanson", is shown within a rectangular box.

Dan Hanson
Chair – Board of Directors



Dean Lindquist <dlindquist@newhorizons.ca>

2021-2022 School Year Plan Update

1 message

EDC Deputy Minister <EducationDeputyMinister@gov.ab.ca>

Fri, Sep 3, 2021 at 2:19 PM

**To: Superintendents of Public, Separate, Francophone and Charter School Authorities
Independent (Private) School Authorities
Early Childhood Services Operators**

Subject: 2021-2022 School Year Plan Update

French Translation to follow.

Colleagues:

This communication is in follow-up to the announcement made by the Government of Alberta this morning that made masking mandatory in all indoor public spaces and workplaces starting September 4 at 8 a.m. Schools are not required to implement masking for staff or students and school authorities will continue to set COVID-19 management policies as they deem appropriate. You can read more about the announcement in the [news release](#) or watch the announcement at alberta.ca/news.

I would also like to note that masking on school buses is required for all individuals age 2 and older. Earlier this week, Alberta's Chief Medical Officer of Health issued [Order 34-2021](#) that allows for exemptions where a school board adopts and implements a School Bus Safety Plan. Requirements and measures for the School Bus Safety Plan are included in the order. These plans do not require prior approval by the Chief Medical Officer of Health, but need to be available upon request and published on the board's website.

As noted in my earlier email, school authorities continue to have the ability and corresponding accountability for any local measures that are put in place, such as physical distancing, cohorting and masking requirements, which may exceed provincial guidance. If school divisions make the decision to go beyond the provincial guidance, part of the accountability you have to your communities is to explain why this is necessary in your local contexts.

Alberta Education will continue to work closely with Alberta Health to develop and modify guidance for health best practices to support the [2021-2022 School Year Plan](#). We remain committed to providing Education partners with information as it is available.

Vaccination remains an effective means of protecting Albertans from COVID 19, and it is an important part of protecting children, students and each other. This is why we continue to encourage all eligible teachers, staff, students, parents and guardians to get vaccinated against COVID-19. As you know COVID-19 vaccinations will be available in schools in September and October for eligible students in Grades 7-12. Staff in those schools will also be able to access vaccinations, if desired — as well as parents if there are sufficient supplies.

Thank you again for all of your efforts to keep students and staff safe as we begin a new school year.

Regards,

Andre Tremblay

Deputy Minister of Education

cc: Secretary-Treasurers of Public, Separate, Francophone and Charter School Authorities
Executive Directors of Stakeholder Associations
Communications Contacts at School Divisions

Classification: Protected A

AGM Saturday October 23, 9 - 12

External

Inbox x

**John Picard**

Mon, Sep 6, 1:30 PM (1 day ago)

to Bernie, Bernie, Chris, Dale, Darwin, me, Ed, Ian, Jamal, Joanne, Joe, Kurtis, Lynne, Mavis, pamela.davidson@

Greetings folks

This is a reminder that our AGM is scheduled for **October 23, 9 to 12, by Zoom**, as we decided. Please inform y board chairs and any others you believe might be interested in attending. (Much) more to come.

*Take care,
John*

JOHN PICARD
Executive Director, TAAPCS
Cellphone 403 827 5040

[CLICK HERE](#) to see a two-minute video about Charter Schools in Alberta

[I plan to attend](#)[I will be there](#)[Thanks, I'll be there](#)