

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: April 21, 2021

Initials: Chair _____

Approved: APPROVED

Recorded By: A. DeJong

Secretary _____

April 21, 2021, 7:00 p.m.

Board Members Present at Call to Order:

Dan Hanson
CHAIR

Jason Clarke
VICE CHAIR

Vincent Tong
BOARD SECRETARY AND
TREASURER

Chris Burrows
DIRECTOR

Michelle Smith
DIRECTOR

Administration Present:

Dean Lindquist
SUPERINTENDENT

Patti Dundas
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

Members Present:

Kristi Gignac

Elizabeth Macve

Shaun Guthrie

Rosalynd Zalewski

Sarah-Jane Lovgren

Jeff Blanchard

1. Call to Order

Chair Hanson called the virtual meeting to order at 7:03 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion 2021-04-21-01 Moved that the agenda for the Board Meeting of April 21, 2021 be adopted as presented.

Moved: Vice Chair Clarke

Seconded: Board Secretary and Treasurer Tong

Carried

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4. Disclosure of Conflict of Interest:

None

5. Approval of Minutes

5.1 Minutes of March 24, 2021

Motion 2021-04-21-02 Moved that the Board Meeting minutes of March 24, 2021 be approved as presented.

Moved: Director Burrows

Seconded: Board Secretary and Treasurer Tong

Carried

6. Administration Reports

6.1 Principal's Report

Principal Zarowny provided a brief oral report. Currently there are 10 students and 0 zero staff members absent due to COVID isolation requirements. All of the close contact exposures occurred outside of the school. School administration has expressed appreciation to students for their diligence in adhering to restrictions. The playground construction is set to begin. Funding and Strathcona County requirements have all been met.

6.2 Superintendent's Report

Superintendent Lindquist spoke to the COVID-19 Re-entry Plan, 2020-21 Alberta Education Assurance Survey, Vista Virtual School, SLS Funding Grant, TAAPCS Special General Meeting and provided a brief update on the K-Grade 6 Curriculum Pilot, as included in the agenda package. Discussion followed. There was consensus that feedback should be provided to Alberta Education outlining NHCSS' stance regarding the draft curriculum. This will be added to the agenda for the Board Retreat.

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7. Board Reports

7.1 Board Chair's Report

Chair Hanson indicated that he has sent follow-up correspondence to the Minister's office highlighting charter school concerns with the current SLS funding formula. A response has not yet been received.

7.2 Other Committee Reports

Policy Committee

No report.

Survey Committee

Director Burrows and Principal Zarowny have spoken and begun looking at questions to be used on the survey. Most questions will be similar to previous year survey questions. Consensus is that students in kindergarten to grade three will not be included. Plans are to distribute the surveys in early May with a one week response turn around.

Finance and Audit Committee

Committee Chair Tong indicated that the committee had met to review the quarterly financial report, as included later in the agenda. One of the parent members of the committee will no longer be able to participate on the committee next year due to his child moving to high school.

Public Relations

No report.

Personnel

Chair Hanson indicated that the committee met last week. No specific actions at this time, more will be brought to the Board at a later time.

8. New Business

8.1 Second Quarter Financial Report

Board Secretary and Treasurer Tong, along with Secretary-Treasurer Dundas, summarized the second quarter financial report, as included in the agenda package.

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Motion 2021-04-21-03 Moved that the second quarter financial report be accepted as presented.

Moved: Vice Chair Clarke

Seconded: Board Secretary and Treasurer Tong

Carried

8.2 Provisional Approval to Education Plan

Principal Zarowny spoke to the draft Education Plan as previously presented and discussed at the March Board Retreat. Some areas are awaiting updated data and will be completed prior to the next board meeting.

8.3 2021-22 Projected Operational Funding

Secretary Treasurer Dundas spoke to the projected operational funding for 2021-22, as included in the agenda package.

9. Board Work Plan-

The Board reviewed the Work Plan for 2020-21, as included the agenda package.

10. The Association of Alberta Public Charter Schools (TAAPCS)

10.1 TAAPCS Spring General Meeting – May 8, 2021

Chair Hanson summarized the agenda for the upcoming virtual TAAPCS Special General Meeting. Chair Hanson will be attending and all directors are invited to attend and participate. Individuals planning to attend should advise Superintendent Lindquist ahead of time so that they can be added to attendee list.

10.2 TAAPCS Draft 2021-22 Operating Budget

Chair Hanson summarized the TAAPCS Draft 2021-22 Operating Budget, as included in the agenda package.

11. Receipt of Reports

Motion 2021-04-21-04 Moved that all reports be received as presented during the meeting.

Moved: Director Burrows

Seconded: Vice Chair Clarke

Carried

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12. Correspondence Sent

13. Correspondence Received

13.1 Minister Response Letter

13.2 2021/22 Funding Manual for School Authorities and Funding Profiles

13.3 Email re: Draft K-Grade 6 Curriculum

Chair Hanson invited guest attendees to make comments or ask questions. Brief discussion followed. Elizabeth Macve indicated that the ASCA AGM is occurring on April 25, 2021 and briefly spoke to some of the proposed resolutions. NHSC proxy votes will be held by Foundations for the Future.

14. Motion to Move In Camera

Motion 2021-04-21-05 Moved that the meeting move in camera at 8:22 p.m.

Moved: Board Secretary and Treasurer Tong

Seconded: Director Burrows

Carried

Motion to Move Out of Camera:

Motion 2021-04-21-06 Moved that the meeting move out of camera at 8:59 p.m.

Moved: Director Burrows

Seconded: Vice Chair Clarke

Carried

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15. New Business (con't)

15.1 Matters Arising from In Camera Meeting

Motion 2021-04-21-07 Moved that the Board of Directors extend offer of permanent contract for the following:

- *Employee #0309*

Moved: Vice Chair Clarke

Seconded: Board Secretary and Treasurer Tong

Carried

Motion 2021-04-21-08 Moved that the Board of Directors ratify the employment contract for the following:

- *Employee #0319*

Moved: Board Secretary and Treasurer Tong

Seconded: Director Burrows

Carried

Motion 2021-04-21-09 Moved that the Board of Directors approve the compensation for the Secretary-Treasurer as recommended by the Superintendent:

- *Employee #0305*

Moved: Vice Chair Clarke

Seconded: Board Secretary and Treasurer Tong

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Motion 2021-04-21-10 Moved to pass a resolution to appoint Shaun Guthrie as a Director on the NHCSS Board of Directors with term expiry at the next SGM of the Society.

Moved: Board Secretary and Treasurer Tong

Seconded: Vice Chair Clarke

Carried

16. Adjournment

Chair Hanson adjourned the meeting at 9:05 p.m.

Next Board Meeting: May 19, 2021