

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

Type of Meeting: Board

Date: June 17, 2020

Initials: Chair \_\_\_\_\_

Approved: FINAL

Recorded By: A. DeJong

Secretary \_\_\_\_\_

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**June 17, 2020, 7:00 p.m.**

Board Members Present at Call to Order:

Dan Hanson  
CHAIR

Jason Clarke  
VICE-CHAIR

Shari Morin  
SECRETARY

Vincent Tong  
TREASURER

Administration Present:

Dean Lindquist  
SUPERINTENDENT

Patti Dundas  
SECRETARY-TREASURER

Ted Zarowny  
PRINCIPAL

Members Present:

Elizabeth Macve

Sarah Jane Lovgren

**1. Call to Order**

Chair Hanson called the virtual meeting to order at 7:08 p.m. and made opening remarks.

**2. Statement of Territorial Acknowledgment**

*The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

**3. Adoption of Agenda**

Chair Hanson asked to add a round table discussion as item 14.2.

*Motion 2020-06-17-01 Moved that the agenda for the Board Meeting of June 17, 2020 be adopted as amended.*

*Moved: Director Clarke  
Seconded: Director Morin  
Carried*

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**4. Disclosure of Conflict of Interest:**

None

**5. Approval of Minutes**

**5.1 Minutes of May 20, 2020**

*Motion 2020-06-17-02      Moved that the Board Meeting minutes of May 20, 2020 be approved as presented.*

*Moved:      Director Clarke*

*Seconded: Director Morin*

*Carried*

**6. Administration Reports**

**6.1 Superintendent's Report**

Superintendent Lindquist provided an update on the parent survey regarding re-entry planning. There was great response with ~97 families responding and the data received has been very valuable in planning for re-entry for the 2020-21 school year. Further discussion to follow later in the agenda.

Superintendent Lindquist recognized the dedication and efforts of the Board throughout the year, particularly in light of the ongoing pandemic.

**7. Board Reports**

**7.1 Board Chair's Report**

Board Chair Hanson thanked the Board and administration for their dedication and efforts throughout the school year. It was a challenging but very successful year. There will be a lot to discuss and look at over the summer as plans for re-entry come together.

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## 7.2 Finance Committee Report

### 7.2.1 Third Quarter Financial Report

Director Tong and Secretary Treasurer Dundas provided a summary of the third quarter financial report. The budget for 2020-21 has been approved by the Education Minister. Discussion followed.

Director Tong inquired as to the status of the Request for Proposal for school caretaker. There were many applicants and the finalists will be presenting next week with decision to follow.

*Motion 2020-06-17-03 Moved that the Board accept the Third Quarter Financial Report as presented.*

*Moved: Director Tong  
Seconded: Director Clarke  
Carried*

## 7.3 Other Committee Reports

### Policy Committee

No report.

### Survey Committee

To be covered later in agenda.

### Finance and Audit Committee

Reported in 7.2.

### Public Relations

The committee is continuing to meet weekly and is working to create an advocacy plan. It is expected that a draft plan will be distributed to Board members in the coming weeks.

### Personnel

No report.

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**8. New Business**

**8.1 School Council Report #2**

School Council Chair Elizabeth Macve presented the second School Council report for the year summarizing the initiatives funded and the volunteer efforts of parents. School Council Chair Macve recognized the support and dedication of school and administration and expressed appreciation for their efforts. Discussion followed.

**8.2 Date of SGM and AGM Fall 2020**

Superintendent Lindquist spoke to the selection of meeting dates for the AGM and SGM to be held in the fall. Discussion followed.

*Motion 2020-06-17-04 Moved that the Board approve the following meeting dates:*

- *SGM – October 7, 2020*
- *AGM – November 25, 2020*

*Moved: Director Clarke*

*Seconded: Director Morin*

*Carried*

**8.3 September Board Meeting Date**

Superintendent Lindquist spoke to the selection of a date for the September Board meeting. Discussion followed. There was consensus that the September Board meeting will be held on September 23, 2020.

**8.4 Summer Board Housekeeping Retreat Date**

Superintendent Lindquist spoke to the selection of a date for the summer Board Housekeeping Retreat. Discussion followed. There was consensus that the Summer Board Housekeeping Retreat will be held on August 15, 2020.

**8.5 Stakeholder Survey Report**

Principal Zarowny spoke to the Stakeholder Survey results and summarized the results. Discussion followed.

Chair Hanson adjusted the agenda and moved the in camera portion up to allow for voting while quorum is still present at the meeting. The In Camera meeting was held in a breakout room with Board members, details noted later in these minutes, and then returned to the regular agenda.

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**8.6 Revised Fee Schedule 2020-21**

Superintendent Lindquist spoke to the revised fee schedule for 2020-21.  
Discussion followed.

*Motion 2020-06-17-05 Moved that the Board approve the 2020-21 school fees as presented and include the technology fee increase for K-gr 2 by \$5.00 and for Gr 3-9 by \$10.00.*

*Moved: Director Clarke  
Seconded: Director Tong  
Carried*

**8.7 Re-entry Planning**

Deferred to future meeting.

**8.8 May 2020 Accountability Pillar Report**

Deferred to future meeting.

**9. Board Work Plan**

The Board reviewed the Work Plan for 2019-20 as included the agenda package.

**10. The Association of Alberta Public Charter Schools (TAAPCS)**

No report.

**11. Receipt of Reports**

*Motion 2020-06-17-06 Moved that all reports be received as presented during the meeting.*

*Moved: Director Tong  
Seconded: Director Morin  
Carried*

**12. Correspondence Sent**

12.1 Letter to Minister re: Deficit Budget

**13. Correspondence Received**

13.1 EDC Minister – Choice in Education Act

13.2 Assurance Framework: 2020-21 Planning-Reporting Timelines

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**14. In Camera**

*Motion 2020-06-17-07    Moved that the meeting move in camera at 8:15 p.m.*

*Moved:     Director Morin  
Seconded: Director Tong  
Carried*

**Motion to Move Out of Camera:**

*Motion 2020-06-17-08    Moved that the meeting move out of camera at 8:21 p.m.*

*Moved:     Director Morin  
Seconded: Director Clarke  
Carried*

**14. New Business (con't)**

**14.1 Matters Arising from In Camera Meeting**

*Motion 2020-06-17-09    Moved that the contract of employment for the following employees be ratified:*

- Employee #0307*
- Employee #0308*
- Employee #0309*

*Moved:     Director Clarke  
Seconded: Director Tong  
Carried*

**14.2 Round Table Discussion**

No discussion.

**15. Adjournment**

Chair Hanson adjourned the meeting at 8:51 p.m.

*Next Board Meeting: September 23, 2020*