

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: December 16, 2020

Initials: Chair _____

Approved: FINAL

Recorded By: A. DeJong

Secretary _____

December 16, 2020, 7:30 p.m.

Board Members Present at Call to Order:

Dan Hanson
CHAIR

Jason Clarke
VICE CHAIR

Vincent Tong
SECRETARY-TREASURER

Chris Burrows
DIRECTOR

Ijeoma Ukiwe
DIRECTOR

Administration Present:

Dean Lindquist
SUPERINTENDENT

Patti Dundas
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

Lori Vigfusson
VICE-PRINCIPAL

Members Present:

Michelle Smith

Elizabeth Macve

1. Call to Order

Chair Hanson called the virtual meeting to order at 7:01 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

The following additions were made to the agenda:

- 14 - Board Vacancies

APPROVED

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Motion 2020-12-16-01 Moved that the agenda for the Board Meeting of December 16, 2020 be adopted as amended.

*Moved: Director Burrows
Seconded: Secretary-Treasurer Tong
Carried*

4. Disclosure of Conflict of Interest:

None

5. Approval of Minutes

5.1 Minutes of November 25, 2020

Motion 2020-12-16-02 Moved that the Board Meeting minutes of November 25, 2020 be approved as presented.

*Moved: Director Burrows
Seconded: Director Ukiwe
Carried*

6. Administration Reports

6.1 Principal's Report

Principal Zarowny provided a brief report relating to admissions for 2021-2022 and a curriculum update, as included in the agenda package. Discussion followed.

6.2 Superintendent's Report

6.2.1 Re-entry Plan Update

Superintendent Lindquist spoke to updates in the re-entry plan as included in the agenda package. Discussion followed.

6.2.2 Alberta Education Curriculum Working Group

Superintendent Lindquist spoke to nominations and approvals for the Alberta Education Curriculum Working Group, as included in the agenda package. Discussion followed.

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6.2.3 2021 Charter School Conference Representatives

Superintendent Lindquist spoke to planning and representatives for the 2021 Charter School Conference, as included in the agenda package. Lori Vigfusson and Jennifer Asquini will be attending as NHCSS representatives. Discussion followed.

7. Board Reports

7.1 Board Chair's Report

Chair Hanson expressed appreciation to the Board for their time and efforts throughout 2020 and sent best wishes and appreciation to all of the staff and students for their efforts as well.

7.2 Other Committee Reports

Policy Committee

Vice Chair Clarke indicated that the committee has not met since the last Board meeting but plan to meet in January.

Survey Committee

Committee Chair Burrows indicated that he had met with school administration to discuss the Stakeholder Forum, included for discussion in this meeting.

Finance and Audit Committee

The committee will be meeting to prepare the quarterly financial report for the next Board meeting.

Public Relations

Chair Hanson indicated that the committee will be meeting in the new year to continue discussion and development of the advocacy plan.

Personnel

Chair Hanson indicated that negotiation meetings with the ATA have been rescheduled to early February, 2021.

8. New Business

8.1 Counsellor's Report

Vice-Principal Vigfusson spoke to the Counsellor's Report for 2019-20, as included in the agenda package. Discussion followed.

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8.2 Student Services Report

Superintendent Lindquist and Vice-Principal Vigfusson spoke to the Student Services Report, as included in the agenda package. Work is underway to collect additional information on students with official diagnoses and to update coding within the student files with intent to share with Alberta Education the need for equitable funding and to ensure that we are providing excellent programming for students. Discussion followed.

8.3 Stakeholder Forum 2021

Director Burrows spoke to plans for the 2021 Stakeholder Forum, scheduled for January 25, 2020, as included in the agenda package. Discussion followed.

8.4 Set March Retreat Date

Superintendent Lindquist spoke to planning for the March Board Retreat and suggested dates and topics of discussion, as included in the agenda package. Discussion followed. Consensus was reached to set the retreat date for March 20, 2021.

9. Receipt of Reports

Motion 2020-12-16-03 Moved that all reports be received as presented during the meeting.

*Moved: Vice Chair Clarke
Seconded: Secretary-Treasurer Tong
Carried*

10. Board Work Plan

The Board reviewed the Work Plan for 2020-21, as included the agenda package.

11. The Association of Alberta Public Charter Schools (TAAPCS)

No report.

12. Correspondence Sent

12.1 Service Alberta Letter – Bylaw Changes

12.2 Minister of Education – Bylaw Changes

13. Correspondence Received

13.1 Foundations for the Future Charter Academy

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14. Board Vacancies

Chair Hanson spoke to the Board vacancies and indicated that Michelle Smith has put her name forward as a potential Board member. Ms. Smith addressed the Board regarding her interest in joining the Board of Directors.

15. In Camera

Motion 2020-12-16-04 Moved that the meeting move in camera at 8:41 p.m.

Moved: Director Burrows

Seconded: Director Ukiwe

Carried

Motion to Move Out of Camera:

Motion 2020-12-16-05 Moved that the meeting move out of camera at 8:52 p.m.

Moved: Vice Chair Clarke

Seconded: Director Burrows

Carried

16. New Business (con't)

16.1 Matters Arising from In Camera Meeting

Motion 2020-12-16-06 Moved that the unpaid leave of absence for the following employees be extended to March 1, 2021:

- *Employee #0129*

Moved: Director Burrows

Seconded: Secretary Treasurer Tong

Carried

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Motion 2020-12-16-07 Moved that the contract of employment for the following employees be extended to February 26, 2021:

- *Employee #0310*

Moved: Secretary-Treasurer Tong

Seconded: Director Burrows

Carried

Motion 2020-12-16-08 Moved to pass a resolution to appoint Michelle Smith as a Director on the NHCSS Board of Directors with term expiry at the next AGM of the Society:

Moved: Vice Chair Clarke

Seconded: Director Ukiwe

Carried

17. Adjournment

Chair Hanson adjourned the meeting at 8:55 p.m.

Next Board Meeting: January 20, 2021