

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: May 20, 2020

Initials: Chair _____

Approved: FINAL

Recorded By: A. DeJong

Secretary _____

May 20, 2020, 7:00 p.m.

Board Members Present at Call to Order:

Dan Hanson
CHAIR

Jason Clarke
VICE-CHAIR

Shari Morin
SECRETARY

Chris Burrows
DIRECTOR

Ijeoma Ukiwe
DIRECTOR

Administration Present:

Dean Lindquist
SUPERINTENDENT

Patti Dundas
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

Members Present:

Briane Davio

Vicky Qualie

Kristi Gignac

Brandi Mah

Sarah Jane Lovgren

Elizabeth Macve

1. Call to Order

Chair Hanson called the virtual meeting to order at 7:05 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Superintendent Lindquist requested the addition of correspondence received from the Education Minister and CMR Stimulus. These are included as items 13.3 and 13.4 respectively.

Secretary Treasurer Dundas requested a motion to add Chair Hanson as a bank signing authority. This is included as item 11.1.

APPROVED

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Motion 2020-05-20-01 Moved that the agenda for the Board Meeting of May 20, 2020 be adopted as amended.

*Moved: Director Burrows
Seconded: Director Morin
Carried*

4. Disclosure of Conflict of Interest:
None

5. Approval of Minutes

5.1 Minutes of April 22, 2020

Motion 2020-05-20-02 Moved that the Board Meeting minutes of April 22, 2020 be approved as presented.

*Moved: Director Clarke
Seconded: Director Morin
Carried*

6. Administration Reports

6.1 Principal's Report

Principal Zarowny provided an update regarding admissions for 2020-21, as included in the agenda package. Discussion followed.

In response to a question regarding intake and appeal, Chair Hanson indicated that he had received one appeal request and after discussion with Vice Chair Clarke, determined that all processes had been followed and that the appeal did not meet criteria to be heard by the Board. There are no further appeals in process or expected at this time.

6.2 Superintendent's Report

Superintendent Lindquist provided an update on re-entry planning, the parent help line, the research proposal and the funding manual, as included in the agenda package. Discussion followed.

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7. Board Reports

7.1 Board Chair's Report

Board Chair Hanson thanked guest attendees for participating in the meeting and encouraged others to attend and participate. He noted the vacancy on the Board and invited interested parent members to consider participating in a formal role.

7.2 Committee Reports

Policy Committee

Vice Chair Clarke indicated that the committee has not met but is planning to meet prior to the next Board meeting.

Survey Committee

The committee has met virtually and the survey has been sent. To date, approximately 70% of students and 36% of families have responded. The committee would like to extend the timeline and revisit at the next meeting to allow time to promote the survey and to receive additional responses for inclusion in the results.

Finance and Audit Committee

Secretary Treasurer Dundas indicated that our auditor has left the accounting firm and is no longer doing audits. A request for proposal (RFP) will be sent soon to secure a new auditor for this fiscal year.

Public Relations

Chair Hanson indicated that the committee is trying to hold weekly meetings and is continuing to work on three main advocacy areas: growth, space requirements, and the general understanding/perception of charter schools. The committee will continue to move forward with creating and communicating an advocacy plan.

Personnel

No report.

8. New Business

8.1 Report from Fundraising Association of New Horizons School

FANHS President Briane Davio spoke to the FANHS report, as included in the agenda package. Discussion followed.

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8.2 Stakeholder Survey Results

Will be discussed at the next Board meeting.

8.3 Budget 2020-21

Secretary-Treasurer Dundas presented and spoke to the Budget Principles and the proposed 2020-21 Budget. Discussion followed.

Motion 2020-05-20-03 Moved that the Board approve the Budget Principles as presented.

Moved: Director Clarke

Seconded: Director Morin

Carried

Motion 2020-05-20-04 Moved that the Board approve the budget as presented.

Moved: Director Burrows

Seconded: Director Ukiwe

Carried

Motion 2020-05-20-05 Moved that the Board approve the decision to charge parents a transportation fee to cover bussing costs to reduce the overall budget deficit.

Moved: Director Burrows

Seconded: Director Clarke

Carried

Motion 2020-05-20-06 Moved that the Board approve the decision to charge parents transportation costs for field trips to allow for cost recovery.

Moved: Director Ukiwe

Seconded: Director Burrows

Carried

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9. Board Work Plan

The Board reviewed the memorandum from Superintendent Lindquist regarding the Work Plan for 2019-20, as included the agenda package. Discussion followed and there was consensus that the following items will be moved to the June meeting:

- Receiving the Accountability Pillar Results Report for May 2020
- Receiving Board-developed stakeholder survey results
- Consider salary adjustment for support staff, senior administration

10. The Association of Alberta Public Charter Schools (TAAPCS)

10.1 Special General Meeting

Chair Hanson attended the virtual SGM on May 2, 2020 and highlighted discussion points. Discussion followed.

11. Receipt of Reports

Motion 2020-05-20-07 Moved that all reports be received as presented during the meeting.

*Moved: Director Morin
Seconded: Director Clarke
Carried*

11.1 Addition of Signing Authority

Motion 2020-05-20-08 Moved that Chair Dan Hanson be added as a bank signing authority for the NHCSS.

*Moved: Director Burrows
Seconded: Director Clarke
Carried*

Director Ukiwe left the meeting.

12. Correspondence Sent

- Chair Hanson shared that he had sent a letter to Education Minister introducing himself as Board Chair.

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13. Correspondence Received

- 13.1 Deputy Minister Email – Commitment Letter
- 13.2 Minister Letter Supporting Research
- 13.3 Education Minister Response to Email from Chair Hanson
- 13.4 CMR Stimulus – Accelerating the Capital Plan

14. In Camera

No in camera meeting.

15. New Business (con't)

No new business.

Chair Hanson opened the floor to questions from the attending members. No questions presented.

16. Adjournment

Chair Hanson adjourned the meeting at 9:25 p.m.

Next Board Meeting: June 17, 2020 at 7:00 p.m.