

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: April 24, 2019

Initials: Chair _____

Approved: FINAL

Recorded By: C. Guay

Secretary _____

April 24, 2019, 7:00 p.m.

Board Members Present at Call to Order:

Nicole Pasemko
CHAIR

Dan Hanson
VICE CHAIR

Shari Morin
SECRETARY

Michelle Macdonald
DIRECTOR

Jason Clarke
DIRECTOR

Administration Present:

Don Falk
SUPERINTENDENT

Tracy Leigh
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

1. Call to Order

Chair Pasemko called the meeting to order at 7:02 pm.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion 2019-04-24-01 Moved that the agenda for the Board Meeting of April 24, 2019 be adopted as presented.

Moved: Vice Chair Hanson, Seconded: Director MacDonald, Carried

4. Disclosure of Conflict of Interest:

None

5. Approval of Minutes

5.1 Minutes of March 13, 2019

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Motion 2019-04-24-02 Moved that the Board Meeting minutes of March 13, 2019 be approved.

Moved: Secretary Morin, Seconded: Director MacDonald, Carried

6. Administration Reports

6.1 Principal's Report

- Principal Zarowny intends to speak in the future about the recent intake day once reports are finalized.

Director Nielsen joined the meeting at 7:10 p.m.

6.2 Superintendent's Report

Superintendent Falk spoke to his report, as attached to the agenda for the meeting. Included in his report was information with respect the following:

- Update on modular classrooms
- Other facility improvements
- Education Platform of United Conservative Party
- CASS Connection Magazine

7. Board Reports

7.1 Board Chair's Report

- No Report

7.2 Committee Reports

Chair Pasemko spoke on information received from the Audit Committee Meeting on April 10, 2019.

8. New Business

8.1 Quarterly Financial Report

Secretary-Treasurer Leigh presented the Quarterly Financial Report for the period ended February 28, 2019, as attached to the agenda for the meeting. Discussion followed.

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8.2 Provisional Education Plan 2019-22

Superintendent Falk and Principal Zarowny spoke to the Provisional Education Plan 2019-22, as attached to the agenda for the meeting. Discussion followed. Several amendments were identified.

Questions from a parent with respect to the Provisional Education Plan were received and discussed.

Motion 2019-04-24-03 Moved that the Provisional Education Plan 2019-22 be approved as amended.

Moved: Vice Chair Hanson, Seconded: Secretary Morin, Carried

9. Board Work Plan

The Board reviewed the Work Plan for 2018-19, as attached to the agenda package for the meeting.

10. The Association of Alberta Public Charter Schools (TAAPCS)

10.1 Spring General Meeting

The Board considered documents associated with the Spring General Meeting of TAAPCS, to be held on May 3-4, 2019. It was decided that Vice Chair Hanson would represent the Board at the Spring General Meeting. Superintendent Falk will also attend.

11. Receipt of Reports

Motion 2019-04-24-04 Moved that the all reports presented during the course of the meeting be received by the Board of Directors.

Moved: Director Clarke, Seconded: Director MacDonald, Carried

12. Correspondence Sent

12.1 Letter to Minister Eggen (2019-03-14) re Transfer of Ownership

12.2 Sample Letter to Local Election Candidates (2019-03-26) re Provincial Election

12.3 Letter to Parents (2019-03-27) re Provincial Election

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- Congratulatory letters and an overview of historical information about the school will be sent to the new Sherwood Park MLAs and new Education Minister. An invitation will be extended to all parties to visit the school.
 - A letter will be sent to former MLA Annie McKitrick to thank her for her services and support over the last four years.

13. Correspondence Received

- 13.1 Email from Minister Eggen (2019-03-12) re School Fees Regulation and Transportation Regulation
- 13.2 Email from Minister Eggen (2019-03-14) re Extension of Budget Submission Deadline
- 13.3 Email from Jordan Walker (2019-03-26) in Response to D. Hanson Letter
- 13.4 Email from Annie McKitrick (2019-04-06) in Response to D. Hanson Letter
- 13.5 Letter from Calgary Girl's Charter School (2019-04-15) re Name and Branding Change

14. Motion to Move into Camera:

Motion 2019-04-24-05 Moved that the meeting move in camera at 9:16 pm.

Moved: Vice Chair Hanson, Seconded: Director Nielsen, Carried

15. Motion to Move Out of Camera:

Motion 2019-04-24-06 Moved that the meeting move out of camera at 10:17 pm.

Moved: Vice Chair Hanson, Seconded: Director MacDonald, Carried

16. New Business Arising from In Camera Meeting

16.1 Resignation of Superintendent Falk

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Motion 2019-04-24-07 Moved that the Board accept the resignation of Superintendent Falk, to take effect as early as August 31, 2019 and no later than February 29, 2020, with the exact date to be determined by mutual agreement between the Board and the Superintendent.

Moved: Director MacDonald, Seconded: Vice Chair Hanson, Carried

16.2 New Administration Employee Contract

Motion 2019-04-24-08 Moved that the employment contract of employee #0296 be ratified.

Moved: Director MacDonald, Seconded: Secretary Morin, Carried

17. Adjournment

Chair Pasemko adjourned the meeting at 10:20 pm.

Next Board Meeting: 7:00 pm on Wednesday, May 22, 2019.