

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: February 20, 2019

Initials: Chair _____

Approved: FINAL

Recorded By: S. Morin

Secretary _____

February 20, 2019, 7:00 p.m.

Board Members Present at Call to Order:

Nicole Pasemko
CHAIR

Dan Hanson
VICE CHAIR

Shari Morin
SECRETARY

Vincent Tong
TREASURER

Jason Clarke
DIRECTOR

Michelle Macdonald
DIRECTOR

Administration Present:

Don Falk
SUPERINTENDENT

Tracy Leigh
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

1. Call to Order

Chair Pasemko called the meeting to order at 7:02 p.m.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion 2019-02-20-01 Moved that the agenda for the Board Meeting of February 20, 2019 be adopted as presented.

Moved: Director Morin, Seconded: Director Macdonald, Carried

4. Disclosure of Conflict of Interest:

None

5. Approval of Minutes

5.1 Minutes of January 23, 2019

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Motion 2019-01-23-02 Moved that the Board Meeting Minutes of January 23, 2019 be approved.

Moved: Director Hanson, Seconded: Director Clarke, Carried

6. Administration Reports

6.1 Principal's Report

Principal Zarowny provided information regarding the junior high information night and shared details about the responses from returning students.

6.2 Secretary-Treasurer's Report

Secretary-Treasurer Leigh spoke to her report, as attached to the agenda for the meeting. Her report provided information with respect to the Guaranteed Investment Funds that are held by the New Horizons Charter School Society.

6.3 Superintendent's Report

Superintendent Falk spoke to his report, as attached to the agenda for the meeting. Included in his report was information with respect the following:

- Stakeholder Forum held on February 11, 2019.
- Alberta Education's response to our school's request for modular classrooms.
- Solar for Schools Program.
- Posting of the position of School Jurisdiction Office Clerk.

7. Board Reports

7.1 Board Chair's Report

Chair Pasemko commented on an invitation she has received from Suzuki Charter School to attend a Board Development session with presenter Teresa Haykowsky, LLP, on the topic of risk with Board governance. Chair Paskemko indicated her intent to attend the session, which will be held on March 9, 2019.

7.2 Committee Reports

Verbal reports were received from the Policies, Guidelines and Bylaws Committee and from the Survey Committee.

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Motion 2019-02-20-04 Moved that the all reports presented during the course of the meeting be received by the Board of Directors.

Moved: Director Clarke, Seconded: Director Macdonald, Carried

12. Correspondence Sent

None

13. Correspondence Received

13.1 Email from Allison Matichuk, Capital Planning Manager, North Branch, Alberta Education (2019-02-05), advising that Alberta Education was unable to approve New Horizons School's request for new modular classrooms.

13.2 Letter from Education Deputy Minister Dr. Curtis Clarke (2019-02-05) re New Horizons School's accumulated surplus from operations (ASO), requiring that his office be informed as to how the school plans to adjust its ASO to between one and five per cent of total expenses.

14. Motion to Move into Camera:

Motion 2019-02-20-05 Moved that the meeting move in camera at 8:47 pm.

Moved: Director Hanson, Seconded: Director Macdonald, Carried

During the in camera meeting, Director Clarke declared a conflict of interest and left the meeting.

15. Motion to Move Out of Camera:

Motion 2019-02-20-06 Moved that the meeting move out of camera at 9:52 pm.

Moved: Director Macdonald, Seconded: Director Hanson, Carried

16. New Business Arising from In Camera Meeting

16.1 Support Staff Pension Plan

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Motion 2019-02-20-07

Moved that a) the Board implement a pension plan for school support staff, b) that Board contributions to the pension plan of 5% of earnings be retroactive to September 1, 2018, c) that employee contributions begin as soon as the plan is implemented, d) that Great-West Life be selected as the pension plan provider, e) that Administration be responsible for selecting the plan advisor.

Moved: Director Macdonald, Seconded: Director Hanson, Carried (Chair Pasemko abstained from voting due to a conflict of interest.)

17. Adjournment

Chair Pasemko adjourned the meeting at 9:53 p.m.

Next Board Meeting: 7:00 pm on Wednesday, March 13, 2019.