

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: December 19, 2018

Initials: Chair _____

Approved: FINAL

Recorded By: Shari Morin

Secretary _____

December 19, 2018, 7:00 p.m.

Board Members Present at Call to Order:

Nicole Pasemko
CHAIR

Dan Hanson
VICE CHAIR

Shari Morin
SECRETARY

Vincent Tong
TREASURER

Jason Clarke
DIRECTOR

Vicki Nielsen
DIRECTOR

Administration Present:

Don Falk
SUPERINTENDENT

Fred de Kleine
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

1. Call to Order

Chair Pasemko called the meeting to order at 7:12 p.m.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion 2018-12-19-01 Moved that the agenda for the Board Meeting of December 19, 2018 be adopted as amended.

Moved: Director Hanson, Seconded: Director Clarke, Carried

4. Disclosure of Conflict of Interest:

None

5. Approval of Minutes

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5.1 Minutes of November 21, 2018

Motion 2018-12-19-02 Moved that the Board Meeting Minutes of November 21, 2018 be approved.

Moved: Director Morin, Seconded: Director Hanson, Carried

6. Administration Reports

6.1 Principal's Report

Principal Zarowny spoke to his report, as attached to the agenda package for the meeting. Included in his report was information with respect to class sizes for the 2018-19 school year, a playground expansion initiative, the formation of a school Health Foods Committee, and the school's participation in a Violent Threat Risk Assessment Protocol.

6.1 Superintendent's Report

Superintendent Falk spoke to his report, as attached to the agenda package for the meeting. Included in his report was information with respect to Alberta Education's new Leadership Certification requirement, a progress report on the installation of the school's new modular classroom, accommodating projected student enrolment increases in the years ahead, and the Solar for Schools Program.

7. Board Reports

7.1 Board Chair's Report

7.2 Committee Reports

8. New Business

8.1 School Council Report

School Council Vice Chair Sandra Dargis was welcomed to the meeting. She provided a verbal report on the priorities and activities of the School Council thus far during the 2018-19 school year.

8.2 Counsellor's Report

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School Counsellor Lori Vigfusson was welcomed to the meeting. She provided comment on and responded to questions regarding the Counsellor's Report that was received by the Board at its September 2018 meeting, a meeting which Ms. Vigfusson was unable to attend.

8.3 Board Committee Chairs

Motion 2018-12-19-03 Moved that the following individuals be appointed as Board committee chairs:

Director Clarke as Chair of the Policies, Guidelines, and Bylaws Committee.

Moved: Director Nielsen, Seconded: Director Hanson, Carried

Director Hanson as Chair of the Survey Committee.

Moved: Director Clarke, Seconded: Director Tong, Carried

Director Morin as Chair of the Public Relations Committee.

Moved: Director Hanson, Seconded: Director Tong, Carried

8.4 Signing Authorities

Motion 2018-12-19-04 Moved that the following individuals be appointed as signing authorities for the New Horizons Charter School Society:

Nicole Pasemko, Vincent Tong, Don Falk, Fred de Kleine, Ted Zarowny

Moved: Director Clarke, Seconded: Director Morin, Carried

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Motion 2018-12-19-05 Moved that Fred de Kleine be replaced as a signing authority by Tracy Leigh, effective January 1, 2019.

Moved: Director Hanson, Seconded: Director Clarke, Carried

Motion 2018-12-19-06 Moved that each bank cheque prepared by the New Horizons Charter School Society be signed by one Director and one member of Administration.

Moved: Director Hanson, Seconded: Director Nielsen, Carried

8.5 Stakeholder Forum 2019

Discussion was held with respect to annual Stakeholder Forum. Several possible dates were considered, with February 4 and 11 being identified as the most workable. Possible topics for discussion at the Forum were also considered, with the apparent preference being the following:

- Topic 1: Student mental health, emotional and social support, leadership development, emotional intelligence.
- Topic 2: Junior high school program – What attracts students to our school? What restrains students from considering our junior high program? Developing a high school program.

Additionally, it was suggested that the agenda could include three topics for discussion, with Forum participants choosing two of their preference.

8.6 Board Policy #308 (Conferences, Workshops and Travel Expenses)

Motion 2018-12-19-07 Moved that Board Policy #308 (Conferences, Workshops and Travel Expenses) be referred to the Policies, Guidelines and Bylaws Committee for review and that the committee bring recommendations to the Board at the earliest possible date.

Moved: Director Morin, Seconded: Director Tong, Carried

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Motion 2018-12-19-10 Moved that the meeting move out of camera at 9:58 pm.

Moved: Director Hanson, Seconded: Director Nielsen, Carried

16. Matters Arising from in Camera:

Due to a potential conflict of interest, Director Morin withdrew from her position as a member of the Personnel Committee.

Motion 2018-12-19-11 Moved that Director Morin be added to the Survey Committee

Moved: Director Hanson Seconded: Director Tong Carried.

Motion 2018-12-19-12 Moved that Director Nielsen be added to the Audit Committee.

Moved: Director Tong, Seconded: Director Hanson, Carried

18. Adjournment

Chair Pasemko adjourned the meeting at 10:00 p.m.

Next Board Meeting: 7:00 pm on Wednesday, January 23, 2019.